



Jubilee Pavilion, Lyme Regis

## ORGANISATION

### JUBILEE PAVILION VOLUNTEERS

#### ABOUT THIS OPPORTUNITY

**2016 sees the sixth season for the town's 'welcome and information point' in the Jubilee Pavilion, with its Reception Desk and displays, primarily to assist visitors to the town by complementing the work of the Tourist Information Centre in Church Street.**

**To visitors who call in at the Jubilee Pavilion in the Marine Parade Shelters, volunteers provide:**

- a welcome to Lyme
- answers to questions
- information
- friendly conversation

**Last year we welcomed nearly 25,000 people between April and October. The service adds to the good reputation of Lyme as a place to visit. That, in turn, helps the town's businesses and accommodation providers.**

**With our existing team of around 40 volunteers we have a rota for the season which already covers nearly 85% of the time-slots required. To replace a few people who have retired after long service, we are looking for around half a dozen new recruits who can offer to work in one (or both!) of two ways:**

**either: doing a regular shift, once a fortnight or once a month: ideally, choosing from a Monday or Tuesday morning, a Saturday morning or afternoon, or possibly a Wednesday afternoon, though there is some flexibility**  
**or:**

being part of the smaller team of people willing (if available, of course) to substitute for planned or emergency absence of someone in the regular 'slots': usually you will have several days, or even weeks, advance notice of a call to cover such a gap.

- the service runs every day from 28th March until the end of October (weekends only in October before half-term)
- two shifts operate daily: morning and afternoon (2½ hours per shift, rising to 3 hours in high season)
- most volunteers do one shift a fortnight: some do a weekly shift, and a few one per month: volunteers do what they can, when they can
- most volunteers work on their own; some work as a pair
- absence for a holiday, illness or emergency is no problem: the rota organiser can find substitutes.

## REQUIREMENTS

- no special skills or knowledge are needed: just a cheerful welcoming manner and the practical knowledge that comes from living in Lyme
- plenty of training, as needed, and support is given to volunteers
- there's no pre-determined 'style' - some people sit behind the desk, others prowl about on the parade, all sorts in between ... All according to taste / weather etc
- the 'reception area' we work in is comfortable, with facilities such as tea/coffee, toilet and emergency phone on the spot
- volunteers have no involvement in unlocking, locking up, etc.

## THE REWARD

Volunteers find the work rewarding because they:

- know that they are doing something valuable for visitors and for the town
- develop their own skills in meeting and talking with strangers
- learn a lot about the town just from dealing with questions and finding the answers to things they didn't know before
- have interesting conversations with visitors and residents
- find the location at the heart of the seafront a very pleasant place to be.

## HOW TO APPLY

***IF THIS OR ANY OTHER VOLUNTEERING OPPORTUNITY IS OF INTEREST TO YOU PLEASE CONTACT:***

***CAROL DAVIES, VOLUNTEER COORDINATOR, LYME REGIS DEVELOPMENT TRUST.***

***TEL: 01297 444570 EMAIL: [VOLUNTEERINGATLRDT@GMAIL.COM](mailto:VOLUNTEERINGATLRDT@GMAIL.COM)***